

## Memorandum

*Date:* ♦ November 12, 2013

*To*: ♦ City Clerk

*From:* ♦ Jean Preister, Planning Dept.

**Re:** ♦ Administrative Approvals

*cc:* ♦ Teresa McKinstry

This is a list of the administrative approvals by the Planning Director from November 5, 2013 through November 11, 2013:

**Administrative Amendment No. 13048** to Use Permit No. 154D, Wilderness Hills Commercial Center, approved by the Planning Director on November 6, 2013, requested by Olsson Associates, to revise lot numbers; reduce the overall square footage of Lots 5-7, 20, 21 & 23 from 36,200 square feet to 35,150 square feet and increase the square footage for Lot 1 to 18,000 square feet of commercial and create Lot 24 with 37,500 square feet for office/medical office, on property generally located at S. 27<sup>th</sup> St. and Yankee Hill Rd.

**Administrative Amendment No. 13078** to Use Permit No. 04006A, Baron's Ridge, approved by the Planning Director on November 8, 2013, requested by ESP, Inc., to revise the building envelope and add 6 parking stalls, on property generally located at NW. 1<sup>st</sup> St. and W. Highland Blvd.

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